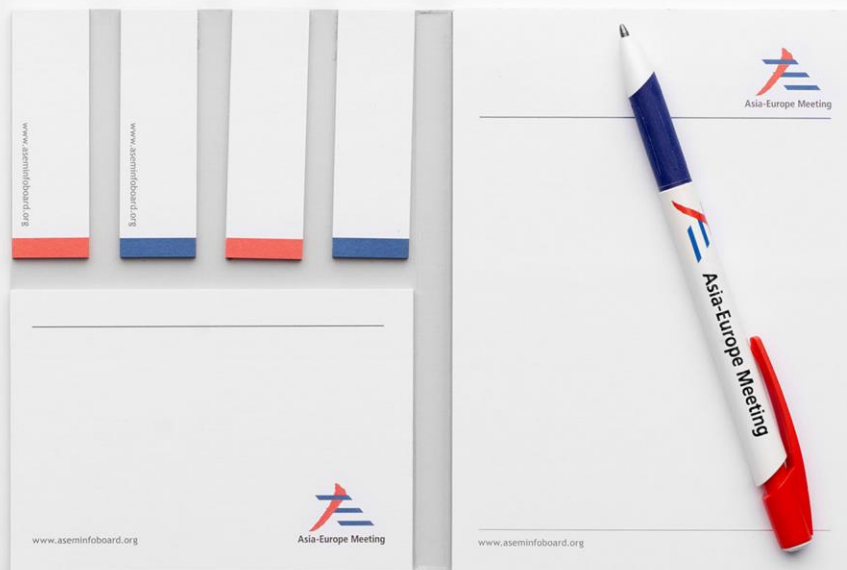


## FAQ



#ModelASEM9

Organised by



In Partnership with



CASA ASIA



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
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Federal Department of Foreign Affairs FDFA

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Asia-Europe Meeting  
ASEM FMM 14 - MADRID 2019

## ESSENTIALS

### When and where will the 9<sup>th</sup> Model ASEM take place?

The [9<sup>th</sup> Model ASEM](#) will take place in Madrid, Spain between 11–16 December 2019, in conjunction with the [14<sup>th</sup> ASEM Foreign Ministers' Meeting \(ASEMFMM14\)](#).

### I'm interested, what now?

Glad to hear that you are ready to seize this opportunity!

Submit your online application [here](#).

### When is the deadline to apply?

We accept applications until **Monday, 12 August 2019, GMT 23:59**.

Keep an eye on the confirmation email upon your successful submission; if you do not receive it, it might have landed in your junk/spam folder.

### When will the results be out?

We will announce the application outcome **by mid-September 2019**.

You will receive an email with your result. Also, don't forget to like/follow our [ASEFEdu Facebook page](#) and [Twitter account](#) for all the latest updates.

### Eligibility criteria

You have to meet all the following eligibility criteria to participate in the 9<sup>th</sup> Model ASEM:

- Be a citizens of any of the [51 Asia-Europe Meeting \(ASEM\) Partner countries](#)
- Be a youth between the ages of 18-30
- Be a student at any level (undergraduate, graduate, etc.) and from any discipline
- Have a strong command of English (written and verbal)
- Have a sincere interest in international and Asia-Europe relations

### Selection criteria

When assessing the applications, ASEF and its partners will lay extra weight on the:

- Originality of the motivational statement
- Quality of the thematic argumentation and presentation
- Proven experience with and/or expressed interest in Asia-Europe relations
- Current or past extra-curricular (and/or professional) activities

The Open Call and the screening process adopt a non-discriminative approach ensuring a balanced geographic representation, gender balance and fair access to all. In doing so, the organisers do not discriminate any applicant or participant on the basis of his or her race, national origin (ancestry), colour, gender identity or expression, sexual orientation, pregnancy, disability, religion (creed), marital status, or age.

### I am an ASEM country national living/studying in a non-ASEM country. Am I eligible to apply?

Definitely! As long as you are an ASEM national, you may apply regardless of your country of residence. If you currently study abroad in the framework of an exchange or degree programme, you are eligible to apply.

### I am a non-ASEM country national living in an ASEM country. Am I eligible to apply?

Only nationals of the 51 ASEM Partner countries are eligible to apply.

See [the list of countries here](#).

**I am younger than 18 years old. Am I still eligible to apply?**

All the ASEF youth projects require a minimum age of 18. But no worries, we have lots of exciting projects lined up for the coming years, so you will have plenty of opportunity to apply!

You can sign up for the ASEF [eNewsletter](#) or also follow the [ASEFEdu Facebook](#) and [ASEF Facebook](#) pages for more Open Calls and opportunities in the future.

**I am older than 30 years old. Am I still eligible to apply?**

If you believe that you meet all other criteria and have a suitable profile, you may still apply, and your application might be considered on an exceptional basis. However, those who fulfil all application requirements will be prioritised.

**I am currently not enrolled to any university programme. Am I still eligible to apply?**

The 9<sup>th</sup> Model ASEM aims to convene students, who are enrolled into a study programme. Therefore, students who are at the time of the application enrolled in an education programme at any level (undergraduate, graduate, doctorate) are eligible to apply.

If you will be graduating before the start of the 9<sup>th</sup> Model ASEM (December 2019) and are no longer a student at the time of the conference it will not affect your application.

If you are taking a gap year from studying, for example doing an internship between your degrees, you can apply and indicate your plans in your application. However, those who fulfil all application requirements will be prioritised.

**I have not been directly involved in any activities related to ASEM before. Can I still apply?**

Of course! We always seek to gather a diverse group, including unusual profiles. From our experience, multicultural and cross-disciplinary groups learn and benefit the most from our educational projects. At ASEF, we seek people with fresh and innovative ideas, regardless of their educational, professional or social background. For the 9<sup>th</sup> Model ASEM we seek people who like to debate and are curious about ASEM and international relations.

## **PROGRAMME**

**Do I need to prepare anything before the on-site event?**

The 9<sup>th</sup> Model ASEM integrates an online-based preparatory phase consisting of webinars, individual tasks, case studies and teamwork. During the online preparatory phase, you might also get in touch with officials at Ministries of Foreign Affairs to build up a stronger expertise on ASEM.

**How does the programme in Madrid look like?**

Please refer to the [Programme Overview](#) document.

**Are there any commitments after the project?**

After the conference, participants from the 9<sup>th</sup> Model ASEM are engaged in various capacities including but not limited to:

- **ASEM Ministerial meetings/High-level forums**  
Possibility to engage with senior government officials and policy makers e.g. at ASEM Foreign Ministers
- **Mediators Training**  
Go through an overseas training programme and become a Mediator; join future Model ASEM conferences as a Chairpersons, Moderator or Rapporteur.
- **Model ASEM Spin-off series**  
Participate in or organise Model ASEM Spin-off events at your own university or in other ASEM Partner countries
- **Alumni-led initiatives**  
Build networks with our ASEF community and continue the international exchanges of ideas through online and offline platforms

We always strive to understand the impact of our projects and may get in touch with former participants to conduct impact assessments.

## **ACCESSIBILITY**

**Will the 9<sup>th</sup> Model ASEM be fully accessible?**

We aim to make all our projects as accessible as possible and accommodate all needs of participants. We will therefore request all selected participants to provide us with their special requirements during the application and while registering for the forum.

**I have a learning disability, can I apply?**

Yes, we encourage everybody to apply for the 9<sup>th</sup> Model ASEM, including persons with learning disabilities or other special needs.

**I have a disability and require a personal assistant. Can I bring my own?**

Of course. If you require to be accompanied by a personal assistant, you are welcome to bring her/him to the project.

**Are the costs covered for my personal assistant?**

Yes, we will cover her/his travel expenses (subject to a maximum travel subsidy) as well as provide her/him with accommodation and meals throughout the project.

**Can you provide me with a personal assistant?**

We will make our best efforts to provide you with a local personal assistant in case you would request one. Nevertheless, we recommend participants to bring their own assistants.

**Can I submit the application in any format other than the one provided?**

To allow us to assess the applications smoothly, all applications need to be completed in English and submitted through the online form provided. However, if you have an access need related to the application form which cannot be overcome, please get in touch with us and we will try to accommodate your needs.

## **FEES**

**Is there a participation fee?**

There are no participation or registration fees. This is a fully funded project.

## **ACCOMMODATION & MEALS**

**Do the organisers provide accommodation during the event?**

The organisers will provide shared accommodation for participants travelling from abroad.

**How about food?**

Meals will be provided during the conference as indicated in the programme.

**I have special dietary requirements; will this be an issue?**

The organisers will, as much as possible, plan to adjust the meals for participants who have special dietary requirements.

## **TRAVEL, VISA & INSURANCE**

**Who pays for the travel costs?**

We will provide a travel subsidy for participants travelling from abroad, from your country of residence to Spain and back. The subsidy could also cover local transportation (home – airport – home). The travel subsidy amount will be announced to the selected participants in their confirmation letter.

**How about visa fees and insurance?** Yes, insurance and visa fee (if applicable) will be covered under the offered travel subsidy. We will request each participant to issue their own travel insurance.

**Can I receive support letters for the visas?** Of course, we will issue visa support letter(s) to those who require it.

**Can I receive a support letter to submit to my university/workplace?** Yes, upon your request we can issue letter(s) to be given to your university or workplace.

## FURTHER QUERIES

**Do you have more questions?** Drop us an email at E: [modelasem@asef.org](mailto:modelasem@asef.org) or get in touch with our department at T: +65 6874 9715 (international charges apply).

If everything is clear, then [proceed to apply](#).

Organised by



The Asia-Europe Foundation (ASEF) promotes understanding, strengthens relationships and facilitates cooperation among the people, institutions and organisations of Asia and Europe. ASEF enhances dialogue, enables exchanges and encourages collaboration across the thematic areas of culture, education, governance, sustainable development, economy, public health and media.

ASEF is an intergovernmental not-for-profit organisation located in Singapore. Founded in 1997, it is the only institution of the Asia-Europe Meeting (ASEM).

ASEF runs more than 25 projects a year, consisting of around 100 activities, mainly conferences, seminars, workshops, lectures, publications, and online platforms, together with about 125 partner organisations. Each year over 3,000 Asians and Europeans participate in ASEF's activities, and much wider audiences are reached through its various events, networks, and web-portals.

For more information, please visit [www.ASEF.org](http://www.ASEF.org).

In Partnership with



CASA ASIA

Casa Asia is a public consortium made up of the Ministry of Foreign Affairs and Cooperation of Spain, the Government of Catalonia (Generalitat), the Barcelona City Council and the Madrid City Council. The institution was born in Barcelona in 2001 and in 2007 it also opened the Casa Asia Centre-Madrid. Casa Asia strengthens the knowledge and dialogue about Asia in Spain, with the analysis and discussion of civic, political, social, cultural, economic and environmental issues, supporting activities and projects that contribute to a better knowledge between Asian and Spanish societies, and promoting the development of relations among them.

For more information, please visit [www.casaasia.eu](http://www.casaasia.eu).

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### Federal Department of Foreign Affairs FDFA

The **Federal Department of Foreign Affairs (FDFA)**, is one of the 7 departments of the Swiss government's Federal Administration, and is equivalent to the Ministry of Foreign Affairs in other countries.

For more information, please visit [www.eda.admin.ch](http://www.eda.admin.ch).

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## Visual Concept

Success is achieved in using the available tools in the most efficient way. While diplomats often use words to express the views of their countries, the Model ASEM design has chosen to focus on tangible elements of diplomacy. Simple but powerful, each element represents the foundations of ASEM: diversity, consensus, exchanges, participation, cultures and opportunities.