

Antoni de Montserrat Programme, 2011

Grants for travel/subsistence expenses

The objective of the **Antoni de Montserrat Programme** is to sponsor visits by renowned personalities from Asia and the Pacific to participate in meetings, courses, seminars, trade fairs and cultural festivals organised by public and private institutions or organisations in Spain.

In this programme the applications are welcome for 3 grants of €4,000 each to cover travel/subsistence expenses. These expenses will be duly justified in terms of travel expenses and/or accommodation in Spain.

I. Deadline for Applications

Applications for the grants may be submitted within the period between July 1st and November 30th, 2010, and should be sent to:

CASA ASIA
Departamento de Programas Educativos
Av. Diagonal 373
08008 Barcelona, Spain

II. Prerequisites and Conditions

To be eligible for grants, applicants must have the following prerequisites:

- a) Applicants can be any institutions that invite an Asian celebrity (hereinafter "the beneficiary" or "the person invited") to participate in the activities mentioned in the paragraph *Grants for travel/subsistence expenses* above.
- b) Applicants can be private or public institutions and shall preferably be dedicated to training, research, cultural promotion or activities that contribute to the strengthening of relations between Spain and Asia. The institutions shall be legally registered.
- c) Applicants shall submit a detailed programme of the activities to be carried out by the beneficiary, specifically mentioning the nature of said activities (research, teaching, exhibitions, concerts, presentations, etc.), the duration of the stay of the person invited and the terms and conditions of the invitation (accommodation, travelling, per-diem allowance, etc.).
- d) In the event that the beneficiary publicise information about the activities, Casa Asia shall require that its logo is shown on all material published in any media and that its collaboration be expressly stated.

- e) When the activity of the Asian personality invited ends, applicants should submit a report including all the graphic materials (publicity, press, photographs, etc.) of the activity.
- f) Casa Asia its right to request applicants to carry out an event in Casa Asia or in any other institution appointed by Casa Asia, within Spanish territory. Travel and accommodation expenses will be paid by the institution that has been awarded with the grant.

III. Amount

Grants shall consist of a fixed amount of €4,000 each to cover the expenses incurred in the programme of visits (travelling, accommodation, materials, etc.), as per the applicant's criteria.

The applicant institution shall make all arrangements and pay the corresponding expenses, and Casa Asia shall in no way be liable for any expenses that exceed the amount awarded for the programme of visits or for obtaining any visas that may be required.

The grant amount shall be paid in one lump sum of €4,000 at the beginning of the project, upon presentation of the tickets enabling the beneficiary to travel to Spain and a copy of the corresponding visa.

In the event that the terms and conditions of the grant award are not complied with, the beneficiary shall return the full amount of the grant, together with the corresponding interest, after the opportune administrative procedure has been held and the interested party has been heard.

IV. Duration

Grants shall be awarded for a period of one year (January 2010- December 2010), at the conclusion of which a report shall be submitted to Casa Asia detailing the activities carried out.

V. Documentation to be Submitted

- a) Application form.
- b) Photocopy of the Identity Card or Passport of the person making the application on behalf of the institution.
- c) The institution's byelaws and documentary proof of its being legally registered.
- d) Curriculum vitae of the beneficiary and a document prepared by the applicant institution clearly specifying the merits of the beneficiary and the reason why said beneficiary has been selected.
- e) A detailed programme of the activities to be carried out by the beneficiary (see point II c) above).
- f) A document detailing the reasons for applying for a grant.

- g) Responsible statement declaring that the full amount of the grant shall be used purely and exclusively for carrying out the project for which the grant is requested.

Application forms are available at www.casaasia.es and at the offices of Casa Asia. Applications should be sent in duplicate to Casa Asia (Avda. Diagonal 373, 08008 Barcelona), together with the documentation specified in this point V (which shall also be sent in duplicate).

VI. Selection Criteria

- a) Preference shall be given to applications involving subjects of international relations, economy, culture, cooperation for development and means of communication that enhance mutual awareness and promote relations between Spain and the Asia-Pacific region.
- b) Special consideration shall be given to applications that involve countries with which Spain maintains the most intensive relations of cooperation in accordance with the 2005-2008 Asia-Pacific Plan.
- c) The countries included in this Call for Applications are as follows: Afghanistan, Australia, Bangladesh, Brunei, Cambodia, China, Fiji Islands, India, Indonesia, Iran, Japan, Kazakhstan, Korea, Kyrgyzstan, Laos, Malaysia, Marshall Islands, Micronesia, Mongolia, Nepal, New Zealand, Pakistan, Papua-New Guinea, Philippines, Salomon Islands, Samoa, Singapore, Sri Lanka, Tajikistan, Thailand, Timor-Leste, Turkmenistan, Uzbekistan and Vietnam.

VII. Selection Process

Candidates shall be selected by a committee that will evaluate applicants' professional and academic experience as well as the intrinsic value of the projects submitted.

The list of successful candidates shall be published on the Casa Asia website (www.casaasia.es). The successful candidates shall provide Casa Asia with their written acceptance of the award within 15 calendar days after publication.