



Ruy de Clavijo Grants, 2012 Terms and Conditions

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Following the Board meeting on December the 20th 2010, Casa Asia calls for applications under the Ruy de Clavijo Grants Programme, 2012, in agreement to the following

TERMS AND CONDITIONS

First.- Object

The object of the call is to award seven grants to research projects and cultural cooperation with Asia and the Pacific region for the year 2012. The call is open to Spanish citizens or members of the European Union with residence in Spain, as well as to Asian and Latin American citizens.

Second.- Requirements for applicants

To qualify for this scholarship the applicant must meet the following requirements:

- To be researchers, scholars, educators, artists, journalists, professionals or from other fields and institutions (foundations, associations, etc..) successfully proving their competence to carry out the project for this call.
- The age of the candidates cannot exceed 40 years.
- To be Spanish national or have the nationality of a European Community country, a Latin American country or an Asia and Pacific country (specified in section seven). Candidates from Asia and Pacific countries must submit joint applications with a Spanish citizen.
- To submit a project which must be developed during the time specified by the fellowship (year 2012). The result of the project must have a clear or practical end, such as an exhibit, a cultural event, a book, etc., which Casa Asia may publicize. The material resulting from the project will bear display the logo of Casa Asia and will be kept in its media library. Should the project be published (in any form), five copies must be given to the Education Programs Department (Centro Casa Asia-Madrid, Carrera de San Jerónimo, 15 - 28014 Madrid).

Any cultural activity resulting from the project will be supervised by Casa Asia. In all cases, the support of Casa Asia must be explicitly expressed.

Third.- Formalization of applications and deadlines

3.1- Applications will be accepted from April 25th to May 31th, 2010.

3.2- Applications should be sent to the following address:

Centro Casa Asia Madrid
Departamento de Programas Educativos
Carrera de San Jerónimo, 15 3ª planta · 28014 Madrid

3.3- Applications can be submitted directly at the mentioned address or by any other means established in Article 38 of the 30/92 law, of 26th November, on Legal Regime of Public Administrations and Common Administrative Procedure.

Fourth.- Documents to be presented

4.1- The application must be submitted through the following original documents or in copy duly certified:

- Application Form. Application forms are available at www.casaasia.es and also at Casa Asia offices in Madrid and Barcelona.
- Photocopy of identity card, passport or equivalent document in case of nationals from member countries of the European Union.
- Photocopy of university or similar degrees or, in place of these, details of the centres where studies have been taken.
- Résumé.
- Draft on objectives and purpose, method, work plan and expected result of the project and reasons for requesting it.
- Liability statement declaring that all economic aid will be used only and exclusively for the development of the project.

g) Two letters of recommendation from individuals and/or institutions endorsing the project.

h) If the applicant is in possession of another scholarship or financial aid, information about this aid must be provided by the institution that grants it.

All documentation specified this section shall be submitted in duplicate.

4.2- If the documentation provided does not fulfill all the requirements, the candidate shall be informed so that, within 10 days, complete or correct the application. After that period, if not corrected, the application will be filed without further proceedings.

4.3- Casa Asia guarantees the confidentiality of data provided by the candidates, which will only be used for inclusion in a database and in the management of the grants, including reporting on the final selection of grant winners.

4.4- Falsehood in any of the information provided in the application will be grounds for rejection of the bid.

Fifth.- Endowment

5.1- The grant consists of a fixed amount of 6.000 euros grant to cover the costs of the project, according to the criteria of the requester.

5.2- The amount of the grant shall be made effective in two payments of 3.000 euros each. The first one will be delivered by bank transfer in the first quarter of 2012, after handing over the first report of the project. The second part will be delivered by the end of the year, once final report had been submitted and approved by Casa Asia.

5.3- In case of breaching of conditions of the grant, the candidate must return the full amount of paid received, applying interests, prior to appropriate administrative procedure

5.4- The amounts to be reimbursed will be considered public law income and shall apply for collection as provided in the regulatory Law of Public Finance.

Sixth.- Duration

The aid is granted for a period of one year, from January to December 2012. Following this date, candidates must submit the outcome of the finished project to Casa Asia.

Seventh.- Selection criteria

a) Projects in the field of international relations, economy, culture, development cooperation and media that promotes mutual understanding and relations between Spain and Asia Pacific will be highly valued.

b) Projects that enable the exchange of human resources and strengthen institutional relations between Spain and Asia will have a preference.

c) Projects presented jointly by a Spanish or European researcher or artist and a researcher or artist of a country in Asia-Pacific will have profound support.

d) The project should benefit activities that contribute to the knowledge of Asia in Spain, such as conferences, courses, exhibitions, artistic representations, development of teaching materials or publications.

Eighth.- Selection Process

8.1- A committee will select the candidates and will assess the academic and professional experience of the requester and the value of the project submitted.

8.2- The committee may call applicants for interviews in order to establish the suitability of the proposal and seek technical advice as it deems appropriate.

8.3- The list of selected candidates will be announced within six weeks after the close of the call and shall be posted on the website of Casa Asia (www.casaasia.es).

8.4- The selected candidate must give written notice of his/her acceptance to Casa Asia, no later than 15 calendar days from the official notification.

8.4- If the acceptance is not received within this period, the application will be dismissed.

Ninth.- Control and Monitoring

9.1- The acceptance of the grant by the receiver means the consent of all the rules of this call.

9.2- Casa Asia reserves the right to review, monitor and control the obligations on the part of the grant holder.

9.3- Not selected files may be requested within two months from the date of resolution.

Tenth.- Results and advertising

10.1- The results of the corresponding work will be available to Casa Asia for its use and possible publication within the terms of the intellectual property law.

10.2- In the advertisement of the works resulting from this grant, the Casa Asia logo must be included and the contribution of Casa Asia will be explicitly stated.

Eleventh.- Compatibility with other grants

The aid granted under these rules shall be compatible with any other financial aid for the same purpose, both from public administration or private, national or international, provided that the total amount does not exceed the cost of the activity subject of the aid received.

Twelfth.- Modification of the resolution

Any alteration in the conditions taken into consideration for the award of the scholarship that has not been previously approved by Casa Asia, and in any case, the concurrent acquisition of other scholarships or financial aid that does not agree with the provisions above, could lead to a change in the grant resolution.

Thirteenth.- Absence of contractual relation

The granting and use of these grants does not imply the existence of a contractual relationship with Casa Asia, neither during the enjoyment of the grant nor subsequently.

Fourteenth.- Responsibilities

Casa Asia is not responsible for the actions of the fellow, or damages that may ensue, provided that these damages will be charged.